



Embassy of the United States of America

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THE U.S. EMBASSY IN DUSHANBE REQUESTS PROJECT PROPOSALS FOR THE 2007 DEMOCRACY OUTREACH / ALUMNI PROGRAM

SUBMISSION DEADLINE: March 1, 2007

The Embassy of the United States of America in Tajikistan is now accepting applications for the Democracy Outreach/Alumni Program. Alumni and recipients of all U.S. Government - funded exchange and training programs, including programs such as ECA, USAID, USDA Cochran and FEP exchanges, Department of Commerce SABIT trainings, and those of other implementers are eligible. The amount of grants must not exceed \$5,000 for organizations and \$3,000 for individuals.

The purpose of the program is to provide grants to organizations that have USG alumni as members or to individual alumni for activities that support democratic advancement and economic reform in Tajikistan. The Program aims to provide the alumni with networking opportunities; to further the professional development of alumni and their colleagues and to assist the alumni to implement and disseminate the concepts learned during exchange programs.

Funds may be used for the following:

- To initiate a public or community service program;
- To provide support for alumni association events;
- To organize training programs or conferences for professional colleagues and/or other alumni;
- To provide continued funding for existing alumni centers, and minimal start-up costs for alumni associations;
- To organize and plan networking events;
- To develop and publish curricula, textbooks, or related reference or educational materials;
- To publish public information pamphlets or brochures on topics that further USG assistance goals;
- To conduct other projects that support democratic and economic reform initiatives.

Projects NOT funded by the Democracy Outreach/Alumni Program include those requested by non-USG alumni organizations and individuals, those relating to partisan political activity, charitable activity and/or humanitarian aid, fund-raising campaigns, commercial projects, and those that duplicate existing projects.

Proposals must be received no later than **March 1, 2007**. Proposals should contain clearly formulated goals and target groups, and show the ability of the applying organization/individual to carry out the project aims. Proposals should be submitted in English (or Tajik/Russian with English translation) to:

U.S. Embassy, Public Affairs Section
109 A Ismoil Somoni Avenue, Dushanbe, Tajikistan
Tel: (992 37) 229 2315, 229 2318, 229 2000, fax: (992 37) 229 2050
Email: kadirovak@state.gov, alievans@state.gov

If you have additional questions on the program please contact the Public Affairs Section of the U.S. Embassy by the numbers above Monday through Friday from 8.00 to 17:00. Contact person: Nigina Alieva



EMBASSY OF THE UNITED STATES OF AMERICA, DUSHANBE, TAJIKISTAN

2007 DEMOCRACY OUTREACH /ALUMNI PROGRAM

Country, City	
Organization / Individual Name	
Alumni Information – Program Name, Year	
Amount Requested	
Project Dates	
Executive Summary	
Background of Individual/ Organization	
	Please attach resumes of project implementers.
Previous USG Grants Received	

<p>Project Description and Goals</p>	<p>Please briefly outline the problem/gaps you are trying to address through the proposed project. <u>Be as specific as possible</u> in explaining the goals of the project and the steps you are planning to undertake in order to achieve the project goals. Explain the long term impact of the project and how it will be sustainable after the grant funding is over.</p>
<p>Other funding sought (or will apply to) for this project</p>	

Detailed Budget					
Item	Unit Cost	Number of Units	Total	US Embassy	Other donor

NOTE: The use of miscellaneous expenditure as a budget item is unacceptable. Cocktail parties, receptions and entertainment are not allowable expenses. Meals for the conference must be justified and not more than one meal a day is allowable. The total amount allocated for meals should not exceed 10% of the total requested sum. Although generally not allowed, requests for salaries or honorarium must be justified in the context of the goals of grant request. Staff salary should not exceed \$40 per person per month. Although the program grant amount is generally USD 3,000 for individuals and USD 5,000 for organizations, the applicants may submit projects with higher budgets as well. The commission prefers the projects that implement the similar activity with the lower budget.

Proposed projects which meet the basic criteria outlined above will be reviewed by the independent commission and if your preliminary application meets the criteria of the Democracy Outreach/Alumni Program you will be invited for an interview and may be asked to submit additional information. If you receive funding from the Democracy Outreach/Alumni Program, you will be required to submit detailed program and financial reports upon the project completion.

Thank you for your participation!